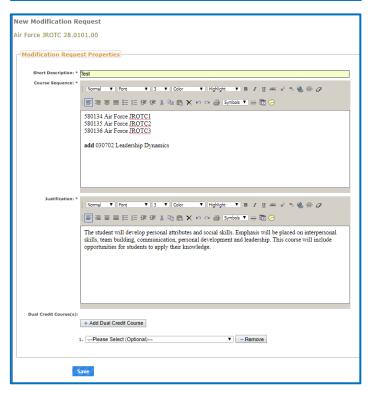
How to Submit a Pathway Modification Request

READ EVERYTHING BEFORE YOU DO ANYTHING...

- ➤ The request window for the 2018-2019 school year is February 1, 2018 September 1, 2018
- Do not use this process to add or remove a pathway
- Pathway Modifications may only be submitted in TEDS
- 1. Log in to TEDS.
- Click on the pathway where you want make changes.
- 3. Click on Modification Request.
- 4. Click New Modification Request.
- 5. Complete Required Information.
 - a. Short Description. Be specific but brief.
 - Course Sequence. List the full course sequence, including the changes you wish to make in this pathway.
 - Justification. Provide clear justification for the change you are requesting.
 - d. Dual Credit. Optional. Use the dropdown list to select any requested dual credit courses.







6. Click Save.

Your request will be routed to the appropriate consultant for review.

Please allow 14 days for consultants to review your request.